

**B.O.E. Regular Meeting Minutes**

**July 13, 2009**

The Board of Education of Pratt Unified School District 382 met in regular session on Monday, July 13, 2009 at 7:00 p.m. in room 203 in the Administrative Center at 401 S. Hamilton, with President Kenton Ladenburger presiding.

REGULAR SESSION

Bill Bergner  
Keri Breeding  
Mark Fincham  
Jack Galle  
Clinton Skaggs  
Kim Stivers

MEMBERS PRESENT

Administration present:  
Glen Davis, Superintendent of Schools  
Suzan Patton, Director of Curriculum and Personnel

OTHERS ATTENDING

News Media:  
Carol Bronson, The Pratt Tribune

Guests: Denise Roebkes, Corlis Goyen

GUESTS

In accordance with KSA 78-8202(a), Board of Education officers are elected during the regular meeting in July of each fiscal year. For president of the board, Jack Galle nominated Kenton Ladenburger and Kim Stivers seconded.

**MOTION**  
KENTON LADENBURGER ELECTED PRESIDENT

Kenton Ladenburger was elected President 7-0.

Kim Stivers nominated Jack Galle for vice-president. Clinton Skaggs seconded.

**MOTION**  
JACK GALLE ELECTED V-PRESIDENT

Jack Galle was elected Vice-President 7-0.

Clinton Skaggs moved and Jack Galle seconded to appoint Linda Kumberg as board clerk and Diana Albers as board treasurer. Action 7-0.

**MOTION**  
APPOINT CLERK & TREAS

In compliance with KSA 72-8205, the official meeting dates and times were established per Resolution 09/10-1 (as attached to the official minutes) by a motion from Clinton Skaggs and second by Kim Stivers. Action 7-0. The resolution calls for at least one meeting per month to be held the 2<sup>nd</sup> Monday of the month at 7:00 p.m. in room 203 in the Administrative Center at 401 S. Hamilton.

**MOTION**  
MEETING DATE & TIME

Clinton Skaggs moved to approve the agenda. Jack Galle seconded. Action 7-0.

**MOTION**  
APP AGENDA

Jack Galle noted a correction to the June 8, 2009 minutes: the name of Carlos Polk was incorrectly printed as Carol Polk on page 2, line 4.

Jack Galle moved and Clinton Skaggs seconded to approve the June 8, 2009 regular meeting minutes as corrected. Action 7-0.

**MOTION**  
APPROVE MINUTES

Kim Stivers moved and Bill Bergner seconded to approve the payment of bills, treasurer and financial reports. Action 7-0.

**MOTION**  
APPROVE FINAN. RPTS.

KSA 9-1401 provides that any state or national bank located in a county or counties in which a municipality is located, shall be designated as the official depository in the minutes of the sub-division. Mark Fincham moved and Keri Breeding seconded to designate First National Bank as our official depository and that all funds of the school district be deposited as listed below. Action 7-0.

**MOTION**  
OFFICIAL DEPOSITORY DESIGNATED

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First National Bank in Pratt: General & All Revolving Funds  
Liberty Middle School Activity  
Haskins Activity  
Southwest Activity  
Bond & Interest

The Peoples Bank in Pratt: PHS Activity  
Pratt Elementary Memorial  
McCaslin Savings & CD  
Payroll Account

Clinton Skaggs moved that the Pratt Tribune be designated as the newspaper for official publications. Kim Stivers seconded. Action 7-0.

**MOTION**  
OFFICIAL  
NEWSPAPER

Bill Bergner moved and Clinton Skaggs seconded to approve the following appointments appointments: Action 7-0.

**MOTION**  
APPT.'S

Carol McKenna	Authorized Food Service Representative
Glen Davis	Hearing Official - Free/Reduced Price Meals
Suzan Patton or designee	Hearing Official - Suspensions & Expulsions
Robert Eisenhower & Mike Johnston	District's Attorneys
Carol McKenna	Asbestos Program Manager
Brandy Riney	District KPERS agent
Building Principals	Reporting Authorities for cases of truancy
Glen Davis	Freedom of Information Officer
Suzan Patton	Title VI, VII, IX and 504(ADA) Coordinator
Glen Davis	Homeless Coordinator

Clinton Skaggs moved and Jack Galle seconded to appoint Bill Bergner as the USD 382 representative to the Special Education Board Coop Board. Action 7-0.

**MOTION**  
BILL  
BERGNER  
APPOINTED  
SCKSEC REP

Mark Fincham moved and Clinton Skaggs seconded to appoint Jack Galle as the USD 382 governmental relations representative. Action 7-0.

**MOTION**  
JACK GALLE  
APPOINTED  
GOVT'L REL.  
REP.

Kim Stivers moved and Keri Breeding seconded to establish a mileage reimbursement rate consistent with the state mileage rate of .55 per mile, (per KSA 75-3203) subject to change if state rate varies. Action 7-0.

**MOTION**  
ESTABLISH  
MILEAGE RATE

Jack Galle moved and Kim Stivers seconded to establish the following petty cash and activity fund limits. Action 7-0. (per resolutions #09/10-2 - 8 and 09/10-11 - 14)

**MOTION**  
SET PETTY  
CASH  
LIMITS

Haskins Elementary School	\$ 500.00
Southwest Elementary School	\$ 500.00
Liberty Middle School Instructional	\$ 500.00
Liberty Middle School Activity	\$1,500.00
Pratt High School Instructional	\$ 500.00
Pratt High School Activity	\$1,500.00
U.S.D. 382 Central Office	\$1,500.00

Kim Stivers moved and Mark Fincham seconded to approve resolution 09/10-9 waiving the GAAP requirements. Action 7-0.

**MOTION**  
APPROVE  
GAAP WAIVER

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Kim Stivers moved and Clinton Skaggs seconded to approve resolution 09/10-10 pertaining to the destruction of record guidelines. Action 7-0.

**MOTION**  
DESTRUCT.  
OF RECORDS

Jack Galle moved and Clinton Skaggs seconded to adopt guidelines for early payment of bills. Action 7-0.

**MOTION**  
DJEJ POLICY  
BILLS  
AUTHORIZED

Per KSA 72-1106 Kim Stivers moved and Keri Breeding seconded to adopt the 1116 hour calendar for the 2009-10 school term. Action 7-0.

**MOTION**  
ADOPT 1116  
CALENDAR

Clinton Skaggs moved and Mark Fincham seconded to adopt resolution 09/10-15 rescinding prior policy action and accepting board policies. Action 7-0.

**MOTION**  
READOPT  
POLICIES

Kim Stivers moved and Clinton Skaggs seconded to adopt resolution 09/10-16 adopting home rule policy. Action 7-0.

**MOTION**  
ADOPT HOME  
RULE

Discussion was held on leasing space to Kansas Children’s Service League for the Head Start program.

Jack Galle moved and Bill Bergner seconded to lease 1329 sq. ft. of space in the Administrative Center to the Kansas Children’s Service League for their Head Start program. Action 7-0.

**MOTION**  
APPROVE LEASE  
FOR HEAD START

Bill Bergner moved and Mark Fincham seconded to approve membership in KASB and KASB Legal Assistance. Action 7-0.

**MOTION**  
APPROVE KASB  
MEMBERSHIP/  
LEGAL ASSIST

The Governmental Relations report was given by Jack Galle.

GOVT’L REL  
REPORT

Kim Stivers reported on the June 19<sup>th</sup>, 2009 SCKSEC board meeting.

SCKSEC RPT.

Suzan Patton, Assistant Superintendent, reported on;

ASST. SUPT.  
REPORT

1. Gear Up - a program offered to LMS students by Wichita State University;
2. Jump Start – the two week summer school at HES/SW/LMS starting July 27<sup>th</sup>;
3. online enrollment and the one stop enrollment fair;
4. the printing of calendars;
5. state assessment results;
6. changes and updates to the classified handbook.

Clinton Skaggs moved and Kim Stivers seconded to approve the classified handbook for 09/10 as presented. Action 7-0.

**MOTION**  
APPROVE  
CLASSIFIED  
HANDBOOK

The Superintendent’s Report, given by Dr. Davis included:

SUPT RPT.

1. the changes in counting students at The Learning Center;
2. the donation of a flag pole, flag , plaque and installation to replace the pole Zerger Field;
3. the active contract with the Filley Foundation for the purchase of the building at 401 N. Ninnescah and the delay of closing. The Foundation will be given a deadline of August 15<sup>th</sup> for the closing;
4. the review of BOE committee representative positions to be assigned at the August meeting;
5. the discussion of various cost saving measures.

Kenton Ladenburger moved and Jack Galle seconded to go into executive session from 8:33 p.m. – 8:43 p.m. for the purpose of personnel matters of non-elected personnel with the board, superintendent and assistant superintendent present. Action 7-0.

**MOTION**  
EXECUTIVE  
SESSION -  
PERSONNEL

OPEN MEETING: 8:43 P.M.

Clinton Skaggs moved and Jack Galle seconded to approve the following personnel changes. Action 7-0.

**MOTION**  
APPROVE  
PERSONNEL  
CHANGES

Diana Higdon	Custodian	PHS	5 hrs to 4.5 hrs/day
Lynn Ford	Custodian	PHS	4 hrs to 4.5 hrs/day
Bob Smith	Asst. Freshmen FB	PHS	Rule 10 hire
Don Schwartz	Asst. Varsity FB	PHS	New hire
Scooter Dean	Freshmen FB	PHS	Rule 10 hire
Shawna Walker	Building Aide	HES	Non-renewal
Kimberly Swindle	Para – Title I ARRA	HES	New hire
Heath Sharp	Asst. Football	LMS	New hire
Jennifer Gilmore	Jump Start	SW	New hire
Angie Forshee	Jump Start	SW	New hire

Kenton Ladenburger moved and Kim Stivers seconded to go into executive session from 8:45 p.m. – 8:55 p.m. to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract with the board, superintendent and assistant superintendent present. Action 7-0.

**MOTION**  
EXECUTIVE  
SESSION -  
NEGOTIATIONS

OPEN MEETING: 8:55 P.M.

Bill Bergner moved for adjournment at 9:16 p.m. Kim Stivers seconded. Action 7-0.

**MOTION**  
ADJOURN

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Clerk, Board of Education #382