
SCHOOL AND LUNCH FEES AUTOMATIC ELECTRONIC PAYMENT PLAN

For your convenience USD 382 offers an automatic electronic payment plan for school fees and/or lunch fees. There is a one-time enrollment fee of \$1.00 per child charged for this service which will be assessed with the first payment in September. *(Any additional meal costs besides the standard meal, such as extra helpings, should be paid directly to the Central Cafeteria.)* If you do not wish to use the automatic electronic payment plan you may continue to pay your lunch and school fees by check or cash at your school office.

HOW IT WORKS

School Enrollment Fees: Once enrollment fees have been established, we will make arrangements with your bank to deduct the amount of your payment from your account on the 1st of each month beginning September and ending in May.

Lunch Fees: Lunch fees are \$34.20 per month for elementary and \$36.00 per month for high school and middle school. **The first lunch payment is due at enrollment to insure there are funds in your student's account when school begins.** Automated payments will begin September 1 and end May 1.

IT'S EASY!

Complete the authorization form on the other side of this page and return it to your school building or mail it to: *Carol McKenna, USD 382-Pratt, 401 N. Ninnescah, Pratt, Ks 67124.*

**AUTHORIZATION FOR AUTOMATIC ELECTRONIC FEE PAYMENT
USD 382-PRATT -- 2008-2009 SCHOOL YEAR**

I authorize USD 382-Pratt and the financial institution named below to deduct the amount of my fees **(plus a one time per student fee of \$1.00 the first month)** from the account identified below. I understand my automatic electronic payment will be deducted by equal amounts on the 1st of each month (September through May). I have the right to stop the deduction by contacting Carol McKenna at USD 382-Pratt at 620 672-4500 or by contacting my financial institution at least three business days prior to the payment due date.

PLEASE PRINT OR TYPE (Complete a separate form for each child)

Parent/Guardian Name: _____

Student Name: _____

Building: Haskins Southwest Liberty Pratt High

Fees (Choose one or both)	
<i>(First Automated Payment: Sept. 1 - Final Automated Payment: May 1)</i>	
<p>▪ Lunch Fee: <i>(First payment due at enrollment)</i> (\$34.20 Elementary, \$36.00 Middle/High School)</p>	<p>\$ _____</p>
<p>▪ Monthly Enrollment Fee: Total Enrollment Fee _____ ÷ 9 = \$ _____ <i>(Verify with school office)</i></p>	<p>\$ _____</p>
<p>Total Monthly Amount:</p>	<p>\$ _____</p>

FINANCIAL INSTITUTION INFORMATION

Name: _____ City/State: _____

Parent/Guardian Signature **Date**

TAPE YOUR PERSONALIZED DEPOSIT SLIP OR VOIDED CHECK HERE
IMPORTANT! CHECK TYPE OF ACCOUNT: () CHECKING or () SAVINGS