

B.O.E. Regular Meeting Minutes

July 13, 2015

The Board of Education of Pratt Unified School District 382 met in regular session on Monday, July 13, 2015 at 7:00 p.m. in room 203 in the Administrative Center at 401 S. Hamilton, with President Bill Bergner presiding.

REGULAR
SESSION

Chris Drake
Mark Fincham - arrived at 7:54 p.m.
Brian Schrag – arrived at 7:03 p.m.
Bill Skaggs – arrived at 7:05 p.m.
Kim Stivers
Andrea Wilson

MEMBERS
PRESENT

Administration present:
Suzan Patton, Superintendent
David Schmidt, Director of Curriculum
Steve Blankenship, Pratt High School Principal/Assistant Superintendent
Curtis Nightingale, Activities Director

OTHERS
ATTENDING

News Media:
Carol Bronson, The Pratt Tribune

Guests: Suzanne Hageman, Kim Evert, Jimmy Jack Bailey, Debbie McGraw, Rose Beilman, Courtney Blankenship.

GUESTS

Kim Evert, Suzanne Hageman, Debbie McGraw and Jimmy Jack Bailey, members of the Pratt County SWAT team, were in attendance at the meeting to speak about their committee and to present a check to the district in the amount of \$2,500.00. The money is part of a state grant they received and will be used for the costs involved with the recently implemented drug testing policy.

Rose Beilman, PHS Debate and Forensics coach, and Courtney Blankenship reported on The National Speech and Debate Association Tournament that Courtney and Joseph Loomis attended in June in Dallas, TX. Courtney spoke to the board about her experience and presented her Prose.

In accordance with KSA 78-8202(a), Board of Education officers are elected during the regular meeting in July of each fiscal year.

Bill Skaggs nominated Bill Bergner and Kim Stivers nominated Andrea Wilson for President. Bill Bergner received the nomination by a vote of 4-2.

MOTION
BILL BERGNER
ELECTED
PRESIDENT

Bill Skaggs moved to approve Bill Bergner as president. Chris Drake seconded. Bill Bergner was elected president 6-0.

Kim Stivers nominated Andrea Wilson for vice-president. Bill Skaggs seconded. Andrea Wilson was elected Vice-President 6-0.

MOTION
ANDREA WILSON
ELECTED
V-PRESIDENT

Andrea Wilson moved and Bill Skaggs seconded to appoint Linda Kumberg as board clerk and Diana Albers as board treasurer. Action 6-0.

MOTION
APPOINT
CLERK & TREAS

Kim Stivers moved and Chris Drake seconded to appoint Socorro Acosta as deputy board clerk. Action 6-0.

MOTION
APPOINT
DEPUTY
CLERK

In compliance with KSA 72-8205, the official meeting dates and times were established per Resolution 15/16-1 (as attached to the official minutes) by a motion from Chris Drake and second by Brian Schrag Action 6-0. The resolution calls for at least one meeting per month to be held on the second Monday at 7:00 p.m. in room 203 in the Administrative Center for Excellence at 401 S. Hamilton.

MOTION
MEETING
DATE TIME

Amend Agenda: Item X a) – Approval of Roof Bid – No action will be taken.

AMEND
AGENDA

Bill Skaggs moved to approve the amended agenda. Chris Drake seconded. Action 6-0.

MOTION
APP AGENDA

Kim Stivers moved and Brian Schrag seconded to approve the minutes of the June 8, 2015 regular meeting. Action 6-0.

MOTION
APPROVE
MINUTES

Kim Stivers moved and Andrea Wilson seconded to approve the payment of bills, treasurer and financial reports. Action 6-0.

MOTION
APPROVE
FINAN. RPTS.

Chris Drake reported on the SCKSEC meeting on June 15, 2015.

REPORTS
SCKSEC

Suzan Patton reported on senate bills regarding federal Title I funds in Washington.

GOV'T REL

During the Superintendent's Report Suzan Patton reported on:

SUPT.

- 1) capital outlay and district goals that have been accomplished;
- 2) carpet tiles at LMS and a settlement with Sherwin Williams and carpet installation at Southwest;
- 3) year end technology purchases;
- 4) the progress with building controls at PHS;
- 5) the discrepancy in roof bids received for LMS roof;
- 6) another vendor interested in bidding for property insurance;
- 7) year end transfers to Special Ed/Extraordinary School Program fund (BTB and PreK);
- 8) information received from the county regarding valuation - which shows an increase in valuation.

KSA 9-1401 provides that any state or national bank located in a county or counties in which a municipality is located, shall be designated as the official depository in the minutes of the sub-division.

Chris Drake moved and Mark Fincham seconded to approve the official depositories Action 7-0.

MOTION
DESIGNATE
OFFICIAL
DEPOSITORIES

First National Bank in Pratt:	General & All Revolving Funds LMS & SW Activity Bond & Interest
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The Peoples Bank in Pratt:	PHS Activity Pratt Elementary Memorial McCaslin Savings & CD Payroll Account
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Kim Stivers moved and Andrea Wilson seconded to approve The Pratt Tribune as the official publication for general circulation. Action 7-0.

MOTION
DESIGNATE
OFFICIAL
NEWSPAPER

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Bill Skaggs moved and Kim Stivers seconded to approve the following appointments:
Action 7-0.

Heather Van Slyke	Authorized Food Service Representative
Suzan Patton	Hearing Official - Free/Reduced Price Meals
David Schmidt or designee	Hearing Official - Suspensions & Expulsions
Donna Whiteman and KASB legal team	School Attorneys
Suzan Patton	Asbestos Program Manager
Socorro Acosta	District KPERs agent
Building Principals	Reporting Authorities for cases of truancy
Suzan Patton	Freedom of Information Officer
David Schmidt	Title VI, VII, IX and 504(ADA) Coordinator
Suzan Patton	Homeless Coordinator

MOTION
APPT.'S

Kim Stivers moved and Mark Fincham seconded to appoint Chris Drake as the board's representative to South Central Kansas Special Education Coop. Action 7-0

MOTION
APPOINT
SCKSEC REP

Andrea Wilson moved and Kim Stivers seconded to appoint Mark Fincham as the governmental relations representative. Action 7-0.

MOTION
APPOINT
GOVTL REL
REP.

Mark Fincham moved and Kim Stivers seconded to approve the mileage rate for reimbursements at a rate consistent with the state mileage rate of .57 per mile, (per KSA 75-3203) and to approve resolutions establishing and setting limits to petty cash and activity funds as listed. Action 7-0

MOTION
ESTABLISH
MILEAGE RATE/
PETTY CASH
AND ACTIVITY
FUND
RESOLUTIONS

		Resolution #'s
Southwest Elementary School	\$ 500.00	15/16-2 & 10
Liberty Middle School Instructional	\$ 500.00	15/16-3
Liberty Middle School Activity	\$1,500.00	15/16-6 & 11
Pratt High School Instructional	\$ 500.00	15/16-4
Pratt High School Activity	\$1,500.00	15/16-7 & 12
U.S.D. 382 Central Office	\$1,500.00	15/16-5

Kim Stivers moved and Andrea Wilson seconded to adopt resolutions 15/16-8, 9, 13, 14, the guidelines for early payment of bills and the 1116 hour calendar.

MOTION
ADOPT
RESOLUTIONS
8, 9, 13, 14 and
GUIDELINES
FOR RECORDS
DESTRUCTION
AND EARLY
PAYMENT OF
BILLS

Resolution 15/16-8	GAAP Waiver
Resolution 15/16-9	Record Destruction Guidelines
DJEJ Policy	Guidelines for Early Payment of Bills
Per KSA 72-1106 -	1116 hour Calendar
Resolution 15/16-13	BOE Policies
Resolution 15/16-14	Home Rule Policy

Kim Stivers moved and Andrea Wilson seconded to approve a one percent salary increase for the superintendent and a two percent salary increase for building administrators for the 2015-16 contract year. Action 7-0

MOTION
APPROVE
ADMIN SALARY
INCREASE

Kim Stivers moved and Andrea Wilson seconded to approve a two percent salary increase For classified employees for the 2015-16 contract year. Action 7-0.

MOTION
APPROVE CLASS
SALARY
INCREASE

Mark Fincham moved and Chris Drake seconded to approve membership in ESSDACK. Action 7-0.

MOTION
APPROVE
ESSDACK
MEMBERSHIP

Andrea Wilson moved and Bill Skaggs seconded to approve USD 382 participation in Federal and Title programs. Action 7-0.

MOTION
APPROVE
PARTICIPATION
IN FEDERAL &
TITLE PROGRAMS

Bill Skaggs moved and Kim Stivers seconded to approve the purchase and implementation Skyward Accounting Program for \$49,561.00. Action 7-0.

MOTION
APPROVE NEW
ACCOUNTING
PROGRAM

Andrea Wilson moved and Chris Drake seconded to approve the purchase of Apple Computers for \$97,290.00. Action 7-0.

MOTION
APPROVE
COMPUTER
PURCHASE

Bill Bergner moved and Mark Fincham seconded to go into executive session from 8:30 p.m. – 8:40 p.m. for the purpose of personnel matters of non-elected personnel with the board and superintendent present. Action 7-0.

MOTION
EXECUTIVE
SESSION -
PERSONNEL

OPEN MEETING: 8:40 P.M.

Andrea Wilson moved and Brian Schrag seconded to approve the personnel as listed Action 7-0.

MOTION
APPROVE
PERSONNEL
CHANGES

Angela Goemann	Preschool Para	Resignation
Michelle Popovich	Assistant Forensics	Additional Assignment
Kyle Farmer	Co-Debate Coach	Additional Assignment
Rose Beilman	Co-Debate Coach	Additional Assignment
Deb Zang	LMS Librarian	Resignation
Laura Robertson	PHS Custodian	New Hire

Bill Bergner moved and Mark Fincham seconded to go into executive session from 8:43 p.m. – 8:53 p.m. for the purpose of discussing negotiations, in order to protect the public interest in negotiating a fair and equitable contract, with the board, and superintendent present. Action 7-0.

MOTION
EXECUTIVE
SESSION -
NEGOTIATIONS

OPEN MEETING: 8:53 P.M.

Kim Stivers moved for adjournment at 8:55 p.m. Andrea Wilson seconded. Action 7-0.

MOTION
ADJOURN

Clerk, Board of Education #382