

B.O.E. Regular Meeting Minutes

July 11, 2016

The Board of Education of Pratt Unified School District 382 met in regular session on Monday, July 11, 2016 at 7:00 p.m. in room 203 in the Administrative Center at 401 S. Hamilton, with President Bill Bergner presiding.

REGULAR
SESSION

Chris Drake
Mark Fincham
Jennifer Hopkins
Donna Queal
Brian Schrag
Bill Skaggs

MEMBERS
PRESENT

Administration present:
Suzan Patton, Superintendent
David Schmidt, Director of Curriculum
Tony Helfrich, Liberty Middle School Principal
David Swank, Activities Director/PHS Asst. Principal

OTHERS
ATTENDING

News Media:
Carol Bronson, The Pratt Tribune

Guests:

GUESTS

In accordance with KSA 78-8202(a), Board of Education officers are elected during the regular meeting in July of each fiscal year.

Brian Schrag nominated Bill Bergner for president. Mark Fincham seconded. Bill Bergner was elected president 6-0.

MOTION
BILL BERGNER
ELECTED
PRESIDENT

Bill Skaggs nominated Brian Schrag for vice-president. Mark Fincham seconded. Brian Schrag was elected Vice-President 6-0.

MOTION
BRIAN SCHRAG
ELECTED
V-PRESIDENT

Chris Drake moved and Donna Queal seconded to appoint Linda Kumberg as board clerk and Diana Albers as board treasurer. Action 7-0.

MOTION
APPOINT
CLERK & TREAS

Bill Skaggs moved and Brian Schrag seconded to appoint Socorro Acosta as deputy board clerk. Action 7-0.

MOTION
APPOINT
DEPUTY
CLERK

In compliance with KSA 72-8205, the official meeting dates and times were established per Resolution 16/17-1 (as attached to the official minutes) by a motion from Mark Fincham and second by Brian Schrag Action 7-0. The resolution calls for at least one meeting per month to be held on the second Monday at 7:00 p.m. in room 203 in the Administrative Center for Excellence at 401 S. Hamilton.

MOTION
MEETING
DATE TIME

Amend Agenda: Delete XI f) – Approval of carpeting installation bid – no bid received, and X) Personnel – addition of Summer Younie, transfer to PHS and Stephanie Thompson, new hire, LMS Social Studies

AMEND
AGENDA

Bill Skaggs moved to approve the agenda as amended. Mark Fincham seconded. Action 7-0.

MOTION
APP AGENDA

Chris Drake moved and Donna Quesl seconded to approve the minutes of the June 13, 2016 regular meeting. Action 7-0.

MOTION
APPROVE
MINUTES

Brian Schrag moved and Bill Skaggs seconded to approve the payment of bills, treasurer and financial reports. Action 7-0.

MOTION
APPROVE
FINAN. RPTS.

Chris Drake reported on the SCKSEC meeting on June 20, 2016.

REPORTS
SCKSEC

Suzan Patton reviewed the results of the equality portion of the school funding court case and reported the portion on inadequacy will be addressed in September.

GOV'T REL

David Schmidt's report included:

CURRICULUM

- 1) the state's adoption of the Career Cruiser program, a program Pratt has used for several years;
- 2) the start of Greenback Spark Lab on Aug 1st - an engineering and biomedical pathways summer program;
- 3) One Stop Enrollment scheduled for Aug 3rd and 5th;
- 4) the district's Sub Workshop scheduled for Aug 10th;
- 5) PreK enrollment is up to approximately 160 students;
- 6) the preparations for Pratt Learning Center are continuing and the software has been purchased;
- 7) Joy Schmidt's attendance at the training for Project Lead the Way, principles of biomedical science.

During the Superintendent's Report Suzan Patton welcomed Jennifer to the Board and reported on:

SUPT.

- 1) an addition to the KASB website for board members to view short videos about being a board member;
- 2) the upcoming KASB Advocacy Meeting to be held in Pratt on July 19th;
- 3) the ending year balances and transfers;
- 4) capital outlay and reviewed the completed and scheduled projects;
- 5) HVAC repairs at PHS and SW - a summary of findings will be available for the August board meeting with options on financing the projects.

KSA 9-1401 provides that any state or national bank located in a county or counties in which a municipality is located, shall be designated as the official depository in the minutes of the sub-division.

Mark Fincham moved and Chris Drake seconded to approve the official depositories Action 7-0.

MOTION
DESIGNATE
OFFICIAL
DEPOSITORIES

| | |
|-------------------------------|---|
| First National Bank in Pratt: | General & All Revolving Funds LMS & SW Activity Bond & Interest |
|-------------------------------|---|

| | |
|----------------------------|---|
| The Peoples Bank in Pratt: | PHS Activity Pratt Elementary Memorial McCaslin Savings & CD Payroll Account |
|----------------------------|---|

Bill Skaggs moved and Mark Fincham seconded to approve The Pratt Tribune as the official publication for general circulation. Action 7-0.

MOTION
DESIGNATE
OFFICIAL
NEWSPAPER

Bill Skaggs moved and Chris Drake seconded to approve the following appointments: Action 7-0.

MOTION
APPT.'S

| | |
|-------------------|--|
| Heather Van Slyke | Authorized Food Service Representative |
|-------------------|--|

| | |
|------------------------------------|---|
| Suzan Patton | Hearing Official - Free/Reduced Price Meals |
| David Schmidt or designee | Hearing Official - Suspensions & Expulsions |
| Donna Whiteman and KASB legal team | School Attorneys |
| Suzan Patton | Asbestos Program Manager |
| Socorro Acosta | District KPERS agent |
| Building Principals | Reporting Authorities for cases of truancy |
| Suzan Patton | Freedom of Information Officer |
| David Schmidt | Title VI, VII, IX and 504(ADA) Coordinator |
| Suzan Patton | Homeless Coordinator |

Brian Schrag moved and Mark Fincham seconded to appoint Chris Drake as the board's **MOTION** representative to South Central Kansas Special Education Coop. Action 7-0

APPOINT
SCKSEC REP

Mark Fincham moved and Brian Schrag seconded to appoint Donna Queal as the governmental relations representative. Action 7-0.

MOTION
APPOINT
GOV'TL REL
REP.

Brian Schrag moved and Mark Fincham seconded to approve the mileage rate for reimbursements at a rate consistent with the state mileage rate of .54 per mile, (per KSA 75-3203) and to approve resolutions establishing and setting limits to petty cash and activity funds as listed. Action 7-0

MOTION
ESTABLISH
MILEAGE RATE/
PETTY CASH
AND ACTIVITY
FUND
RESOLUTIONS

| | | Resolution #'s |
|-------------------------------------|------------|----------------|
| Southwest Elementary School | \$ 500.00 | 16/17-2 & 10 |
| Liberty Middle School Instructional | \$ 500.00 | 16/17-3 |
| Liberty Middle School Activity | \$1,500.00 | 16/17-6 & 11 |
| Pratt High School Instructional | \$ 500.00 | 16/17-4 |
| Pratt High School Activity | \$1,500.00 | 16/17-7 & 12 |
| U.S.D. 382 Central Office | \$1,500.00 | 16/17-5 |

Bill Skaggs moved and Chris Drake seconded to adopt resolutions 16/17-8, 9, 13, 14, the guidelines for early payment of bills and the 1116 hour calendar.

MOTION
ADOPT
RESOLUTIONS
8, 9, 13, 14 and
GUIDELINES
FOR RECORDS
DESTRUCTION
AND EARLY
PAYMENT OF
BILLS

| | |
|---------------------|---------------------------------------|
| Resolution 16/17-8 | GAAP Waiver |
| Resolution 16/17-9 | Record Destruction Guidelines |
| DJEJ Policy | Guidelines for Early Payment of Bills |
| Per KSA 72-1106 - | 1116 hour Calendar |
| Resolution 16/17-13 | BOE Policies |
| Resolution 16/17-14 | Home Rule Policy |

Bill Skaggs moved and Donna Queal seconded to approve the bid from APAC for asphalt repair at the track for \$38,844.30. Action 7-0.

MOTION

Mark Fincham moved and Bill Skaggs seconded to approve membership in ESSDACK. Action 7-0.

MOTION
APPROVE
ESSDACK
MEMBERSHIP

Chris Drake moved and Bill Skaggs seconded to approve USD 382 participation in Federal and Title programs. Action 7-0.

MOTION
APPROVE
PARTICIPATION
IN FEDERAL &
TITLE PROGRAMS

B.O.E. Regular Meeting Minutes

July 11, 2016

Bill Skaggs moved and Mark Fincham seconded to approve the purchase of Apple Computers for a total of \$113,753.00. Action 7-0.

MOTION
APPROVE
APPLE
PURCHASES

Bill Skaggs moved and Chris Drake seconded to approve the purchase the vehicles as listed below. Action 7-0.

- 2017 Ford Fusion from Lanterman Motors for \$18,882.00
- 2017 Grand Caravan SE from Marmie Motors for \$25,500.00
- 2017 Ford Expedition EL from Lanterman Motors for \$36,300.00

MOTION
APPROVE
VEHICLE
PURCHASES

David Swank presented a PHS Gym Rental Agreement for review and consideration.

PHS GYM
RENTAL
AGREEMENT

Bill Bergner moved and Bill Skaggs seconded to go into executive session from 8:27 p.m. – 8:47 p.m. for the purpose of personnel matters of non-elected personnel with the board and superintendent present. Action 7-0.

MOTION
EXECUTIVE
SESSION -
PERSONNEL

OPEN MEETING: 8:47 P.M.

Bill Bergner moved and Mark Fincham seconded to go into executive session from 8:47 p.m. – 8:57 p.m. for the purpose of personnel matters of non-elected personnel with the board and superintendent present. Action 7-0.

MOTION
EXECUTIVE
SESSION -
PERSONNEL

OPEN MEETING: 8:57 P.M.

Mark Fincham moved and Jennifer Hopkins seconded to approve the personnel as listed Action 7-0.

MOTION
APPROVE
PERSONNEL
CHANGES

| | | |
|--------------------|-----------------------------|-------------------|
| Luke Bauman | LMS Head Football | New Hire |
| Richelle Quesnal | PHS Asst. Volleyball | New Hire |
| Joy Schmidt | PHS Asst. Cheer | New Hire |
| Todd Cossman | PHS Social Science | Resignation |
| Greg Enns | PHS Asst. Football/Baseball | New Hire |
| Larry Eisenhaur | PHS Asst. Football | New Hire |
| Miranda Flemming | BTB Tutor | New Hire |
| Rachel Davidson | Title I Para | Resignation |
| Esmerelda Lopez | BTB Receptionist | New Hire |
| Summer Younie | PHS Social Science | Transfer from LMS |
| Stephanie Thompson | LMS Social Science | New Hire |

Bill Bergner moved and Bill Skaggs seconded to go into executive session from 9:00 p.m. – 9:15 p.m. for the purpose of discussing negotiations, in order to protect the public interest in negotiating a fair and equitable contract, with the board, superintendent and curriculum director present. Action 7-0.

MOTION
EXECUTIVE
SESSION -
NEGOTIATIONS

OPEN MEETING: 9:15 P.M.

Brian Schrag moved for adjournment at 9:24 p.m. Mark Fincham seconded. Action 7-0.

MOTION
ADJOURN