

AGENDAS

The board of education agenda will be compiled by the superintendent in cooperation with the board president. Other board members may request items to be placed on the agenda. The agenda will be sent to all board members at least three (3) days prior to any regular board meetings. Edited agendas may be sent to other interested persons, groups of persons or organizations at the direction of the board.

Each agenda will include the following information; however, other items and reports may be added as the need arises: agenda format including items to be discussed and board procedure; monthly reports to the board; financial reports including monthly listing of bills ready for payment; important correspondence; bids, specifications; attendance center reports; requests for hearings and other such information.

The board shall adopt an agenda at the beginning of each meeting. The following shall be the order of business of the regular meetings; roll call, approval of minutes, approval of agenda, communications, recognition of guests (scheduled audience: news media), approval of accounts payable, report of the clerk and the reading of the treasurer's report, financial reports, board items (old business and new business), discussion items, report items, other business and adjournment.

Other items and reports, not required by law or the board, may be sent under separate cover to the board members as a report of the superintendent to the board.