

MONTHLY FIRE AND TORNADO DRILL REPORT

FIRE DRILL

TORNADO DRILL

Date Drill Held \_\_\_\_\_  
Time of Day Drill Conducted \_\_\_\_\_  
Time required for Drill \_\_\_\_\_  
Number of Occupants & Staff \_\_\_\_\_  
Manual Pull Station \_\_\_\_\_  
Did all participate    Yes    No  
(circle one)  
  
If no drill was held during the past month  
give reason(s) below.  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

Date Drill Held \_\_\_\_\_  
Time of Day Drill Conducted \_\_\_\_\_  
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Number of Occupants & Staff \_\_\_\_\_  
Manual Pull Station \_\_\_\_\_  
Did all participate    Yes    No  
(circle one)  
  
If no drill was held during the past month  
give reason(s) below.  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

\_\_\_\_\_  
*Attendance Center*

\_\_\_\_\_  
*Principals Signature*

\_\_\_\_\_  
*Date*

This report is due in the Office of the Superintendent of Schools on or before the 10th day of the month following the fire and tornado drills held in your attendance center.