## **ABSENCES AND EXCUSES**

When a student is absent from school an attempt shall be made to contact the parent or guardian to determine the reason for the absence. The principal has been designated to determine the acceptability and validity of excuses presented by the parent(s) or the student.

Procedures for notifying parents on the day of a student's absence shall be published in the student handbook.

## Make-Up Work

It is the student's responsibility to obtain make-up assignments from teachers following an excused or unexcused absence.