

**B.O.E. Regular Meeting Minutes**

**November 8, 2021**

The Board of Education of Pratt Unified School District 382 met in regular session on Monday, November 8, 2021 in room 203 in the Administrative Center at 401 S. Hamilton. Vice-President Donna Hoener-Queal called the meeting to order at 7:00 p.m.

REGULAR SESSION

- Bill Bergner - Absent
- Jeremy Demuth
- Chris Drake
- Michelle Ferbert
- Mark Fincham
- Jennifer Hopkins

MEMBERS PRESENT

Administration present:

- Tony Helfrich, Superintendent of Schools
- David Schmidt, Assistant Superintendent
- Steve Blankenship, Pratt High School Principal/Asst. Superintendent of CTE
- David Swank, Pratt High School Activities Director/Assistant Principal
- Ryan Creadick, Liberty Middle School Principal
- Kirsten Blankenship, Southwest Elementary School Principal
- Jason May, Southwest Elementary School Assistant Principal
- David Inslee, Maintenance Director

OTHERS ATTENDING

News Media:

Guests: Stan Busby, Chris Battin, Tim Barker, Quinn Thibault, Landyn Sparks, Jesse Kemper, Cade Hopkins, Allee Hopkins, Airam Fernandez.

GUESTS

Jeremy Demuth moved and Michelle Ferbert seconded to approve the agenda as presented. Action 6-0.

**MOTION**  
APPROVE AGENDA

Steve Blankenship introduced PHS Instructor/CCR Counselor Chris Battin. Chris presented a review of the Freshman Transitions class and College and Career Readiness curriculum. Students are taught skills in Google Suite, explore careers, career clusters and each student develops an Individual Plan of Study that takes them through high school and 2 years beyond.

PRESENTATION

Jennifer Hopkins moved and Michelle Ferbert seconded to approve the minutes of the October 11, 2021 regular meeting. Action 6-0.

**MOTION**  
APPROVE MINUTES

Mark Fincham moved and Jennifer Hopkins seconded to approve the payment of bills, treasurer and financial reports. Action 6-0.

**MOTION**  
APPROVE FINAN. RPTS.

Stan Busby of BFR CPA, LLC reviewed the 2021 Financial Audit.

**REPORTS**  
FINANCIAL AUDIT REVIEW

Chris Drake reported on the SCKSEC regular meeting on October 18, 2021.

SCKSEC

Michelle Ferbert reported that schools were exempt from the OSHA vaccination requirements.

GOVTL REL

David Inslee reported;

MAINT/FAC

1. the installation of the lockers have been delayed again due to a Covid outbreak and the quarantine of installers;
2. traffic signs have been placed at Southwest to help alleviate the traffic flow problems;
3. the installation of the interior gym doors at LMS will begin during the week of Thanksgiving break, and;
4. the fire sprinkler inspection has been scheduled during Christmas break.

David Schmidt reported on:

1. the new timeline for the KPP grant application;
2. various grants received by teachers from the South Central Community Foundation;
3. the district COVID testing process;
4. the review of non-Covid events by the district Crisis team, and;
5. NAEP and state testing that will begin second semester.

CURRICULUM

During the Superintendent’s Report, Tony Helfrich:

1. discussed ESSER dollars, the application process, the possibility of using ESSER funds to replace the HVAC on the Pedigo wing due to ventilation issues and received input about a survey for input on the spending of the funds;
2. reported on the exploration of changing the SCKSEC Assessments and Personnel process;
3. discussed curriculum presentations and adding additional BOE work sessions;
4. received input from board members on changing the December board meeting start time to 6:00 p.m. to allow members to attend PHS vocal music concert.

SUPT.

It was the board’s consensus to move the December meeting start time to 6:00 p.m.

Mark Fincham moved and Jeremy Demuth seconded to approve the 2021 Financial Audit. Action6 -0.

**MOTION**  
APPROVE  
FINANCIAL  
AUDIT

Bids for replacement of carpet in 5 LMS classrooms and the auditorium hallway were reviewed and discussed.

Jeremy Demuth moved and Chris Drake seconded to approve the bid from Pratt Home Improvement for the carpet and installation at LMS for a cost of \$18,373.39. The cost includes the seamless hallway option. Action 6-0.

**MOTION**  
APPROVE  
CARPET BID

Donna Hoener-Queal moved that the board, superintendent and assistant superintendent of curriculum recess into executive session at 8:20 p.m. to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 8:40 p.m. in the board room. Jeremy Demuth seconded. Action 6-0.

**MOTION**  
EXECUTIVE  
SESSION –  
PERSONNEL

OPEN MEETING: 8:40 P.M.

Donna Hoener-Queal moved that the board, superintendent and assistant superintendent of curriculum recess into executive session at 8:40 p.m. to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 8:45 p.m. in the board room. Mark Fincham seconded. Action 6-0.

**MOTION**  
EXECUTIVE  
SESSION –  
PERSONNEL

OPEN MEETING: 8:45 P.M.

Mark Fincham moved and Michelle Ferbert seconded to approve the personnel changes as presented. Action 6-0.

**MOTION**  
APPROVE  
PERSONNEL

|                   |                               |                              |
|-------------------|-------------------------------|------------------------------|
| Kevin Newman      | Bus Driver                    | name correction from October |
| Michael Gilbert   | LMS Custodian                 | New Hire                     |
| Jill Nech         | LMS Asst. Track               | New Hire                     |
| Bryce Stegman     | LMS Asst. Track               | New Hire                     |
| McKinsey Glavin   | SW Kdg. Teacher               | Resignation (6/2022)         |
| Richard Gimpel    | ACE Custodian                 | Retirement (12/1/21)         |
| Denise Hollis     | Route Bus Driver              | Moves to ½ route (a.m. only) |
| Sandy Foster      | LMS ELA Teacher               | Retirement (6/2022)          |
| Linda Kumberg     | BOE Clerk                     | Retirement (7/1/22)          |
| Marilynn Shanline | District Testing Nurse        | Resignation                  |
| Schrepel, Meleah  | SW 4 <sup>th</sup> Gr Teacher | Retirement (June 2022)       |

*Personnel, cont'd*

|                  |                          |             |
|------------------|--------------------------|-------------|
| Alan Hitz        | PHS Asst. Cross Country  | Resignation |
| Andrew Van Slyke | SW Lunch Supervisor      | Resignation |
| Lexi Walker      | SW Lunch Supervisor      | New Hire    |
| Jordan Cook      | SW Playground Supervisor | New Hire    |

Jeremy Demuth moved for adjournment at 8:53 p.m. Mark Fincham seconded. Action 6-0.

**MOTION**  
**ADJOURN**

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Clerk, Board of Education #382