

**B.O.E. Regular Meeting Minutes**

**April 8 ,2024.**

The Board of Education of Pratt Unified School District 382 met in regular session on Monday, April 8, 2024 in the temporary Administrative Center at 227 S. Howard. President Bill Bergner called the meeting to order at 7:03 p.m.

**REGULAR  
SESSION**

**Board members present:**

**MEMBERS  
PRESENT**

- Bill Bergner
- Donna Hoener-Queal -ABSENT
- Chris Drake
- Michelle Ferbert
- Tim Barker
- Jeremy Demuth
- Jennifer Hopkins-ABSENT

**Administration present:**

**OTHERS  
ATTENDING**

- Tony Helfrich, Superintendent of Schools
- David Schmidt, Assistant Superintendent/Curriculum Director-
- Steve Blankenship, Pratt High School Principal/Assistant Supt. of CTE
- David Swank, Pratt High School Assistant Principal/Athletic Director
- Stephanie Thompson, Liberty Middle School Principal
- Kirsten Blankenship, Southwest Elementary Principal
- Ryan Creadick, Southwest Elementary Assistant Principal
- David Inslee, Maintenance Director

**Recognition of Guests:**

**GUESTS**

- Jesse Kemper- PHS Student Council
- Joy Schmidt

Michelle Ferbert moved and Chris Drake seconded to approve the agenda. as amended including Tate Thompson’s supplemental coaching positions.

**ACTION: 5/0**

**MOTION  
APPROVE  
AGENDA**

Michelle Ferbert moved and Jeremy Demuth seconded to approve the minutes of the March 4, 2024 Regular Meeting

**ACTION: 5/0**

**MOTION  
APPROVE  
MINUTES**

Jeremy Demuth moved and Chris Drake seconded to approve the payment of bills, treasurer and financial reports.

**ACTION: 5/0**

**MOTION  
APPROVE  
FINANCIAL**

**REPORTS**

**Chris Drake:**

**SCKSEC**

Chris Drake discussed last month’s SCKSEC board meeting. Superintendent Helfrich discussed the concern of SCKSEC reassigning SCKSEC Assistant Director Ellen McCloskey away from PHS and LMS.

**Donna Hoener Queal: ABSENT**

**GOVT RELATION**

Superintendent Helfrich discussed a few finance bills. The potential impact of SB 387 was discussed because it could reduce new dollars to the district by 50% over what was anticipated due to averaging the enrollment for 2023 and 2022. The Safe & Secures Grant is likely to be narrow grants towards a gun detection/camera system provided by one out of state vendor. Our cameras are not compatible with the system. This potential change means an additional \$40,000 in costs for the district for the camera system and the card reader entry systems at SW and the PAC.

**David Inslee:**

David gave the following highlights on maintenance issues:

- Kruse Corp. AC at PHS
- LMS RR partition being installed
- SW practice field locker room progress

FACILITIES

**David Schmidt:**

David Schmidt gave updates on the following items:

- State Assessments-
- PAC Meetings
- Curriculum Approvals
- Character Strong
- IXL
- Reading SS Science
- LMS/PHS Health
- Audit Completed

CURRICULUM

**Tony Helfrich:**

Tony Helfrich gave updates on the following items:

- Bus Barn update and CM@R process with Simpson Construction.
- Pur o Zone Quote regarding refurbishing floors at the PAC.
- Finance–Operating cash balances are down to 8% from 14% in FY23. Large cost
  - increases come from classified and certified raises, health insurance costs
  - paid by the district, property insurance, food service costs, and general
  - inflation on supplies. KSDE recommends 10-15% for operating cash
  - balances.
- Health Insurance–the health insurance premiums are expected to increase 10%
  - from the ESSDACK health insurance consortium. This increase is a
  - combination of general inflation and high usage rates for 2021-22 and
  - 2022-23, which actuaries use (79% of the weighting) to estimate usage
  - for the upcoming year.
- KC Conference-Professional Development
- Scheduling Trips–discussed the process for gathering information to bring back
  - to the board regarding extended trips for PHS and LMS students.

SUPT

**New Business:**

Chris Drake moved and Michelle Ferbert seconded to approve the renewal of the KASB adoption agreement and the renewal of the legal assistance fund.

**MOTION**  
KASB ADOPTION  
AGREEMENT

**ACTION:5/0**

Jeremy Demuth moved and Michelle Ferbert seconded to approve the out-of-district capacity statement as presented.

**MOTION**  
APPROVE  
CAPACITY  
STATEMENT

**ACTION:5/0**

Jeremy Demuth moved and Michelle Ferbert seconded to approve the PBIS MOU with SCKSEC as presented.

**MOTION**  
APPROVE  
MOU

**ACTION: 5/0**

Jeremy Demuth moved and Chris Drake seconded to approve the updates of the SW, PAC, LMS, and PHS student handbooks as presented.

**MOTION**  
APPROVE  
HANDBOOKS

**ACTION: 5/0**

Chris Drake moved and Michelle Ferbert seconded to approve the PAC faculty handbook as presented.

**MOTION**  
APPROVE  
PAC FACULTY  
HANDBOOK

**ACTION: 5/0**

Jeremy Demuth moved and Chris Drake seconded to approve the Jason May pressbox memorial as presented.

**MOTION**  
APPROVE  
J. MAY PRESSBOX

**ACTION:5/0**

Chris Drake moved and Jeremy Demuth seconded to approve the purchase of two used vehicles as presented in the bid in the amount of \$29,000.

**MOTION**  
APPROVE  
PURCHASE OF  
VEHICLES

**ACTION: 5/0**

Jeremy Demuth moved and Michelle Ferbert seconded to approve the bid from Pave the Way for the repair of the Blythe parking lot as presented in the amount of \$35,617.

**MOTION**  
APPROVE  
BLYTHE PARKING  
LOT REPAIR

**ACTION:5/0**

Michelle Ferbert moved and Chris Drake seconded to approve the bid from OPAA for the renewal of OPAA as the food service manager for the 2024-2025 school year.

**MOTION**  
APPROVE  
RENEWAL AS  
FS MGR.

**ACTION:5/0**

Michelle Ferbert moved and Jeremy Demuth seconded to approve the dollar amount paid by the district toward the purchase of school uniforms to \$60 in BOE policy JHF.

**MOTION**  
APPROVE  
JHF POLICY  
CHANGE

**ACTION: 5/0**

**EXECUTIVE SESSION-PERSONNEL**

Executive session for the exception relating to Personnel under KOMA

**EXECUTIVE  
SESSION**

“ I, Bill Bergner move that the board and superintendent to recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 8:09 pm in the boardroom.”

“I,Chris Drake, seconded the motion.”

**ACTION :5/0**

**Open Meeting :8:09**

**EXECUTIVE SESSION-PERSONNEL**

Executive session for the exception relating to Personnel under KOMA

“ I, Bill Bergner move that the board and superintendent to recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 8:14 pm in the boardroom.”

“I,Chris Drake, seconded the motion.”

**ACTION :5/0**

**Open Meeting: 8:14**

**EXECUTIVE SESSION-PERSONNEL**

Executive session for the exception relating to Personnel under KOMA

“ I, Bill Bergner move that the board and superintendent to recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 8:19 pm in the boardroom.”

“I,Chris Drake, seconded the motion.”

**ACTION :5/0**

**Open Meeting: 8:19**

Chris Drake moved and Jeremy Demuth seconded to approve the personnel updates as listed.

Jessica Rosenbaum	PAC Secretary	New Position
Elizabeth Poort	PHS Head Forensics	Replaces Lindsey Bergner
Lindsey Bergner	PHS ASST. Forensics	Replaces Elizabeth Poort
Crystal Newby	SW Pre K Teacher	Switch with Kayla Barton
Kayla Barton	SW Kindergarten Teacher	Switch with Crystal Newby
Loretta Hitz	PHS Custodian	Open Position
Tate Thompson	PHS ELA Teacher	Resignation
Cyla Gardner	PHS AG Teacher/FFA Sponsor	Resignation
Elia Brown	LMS Art Teacher	Resignation
Jill Nech	LMS Track/Girls Asst. BB	Resignation
Dianna Bunker	LMS ELA 8th Grade	Replaces Cheri Haskett

**EXECUTIVE SESSION**

**EXECUTIVE SESSION**

**MOTION APPROVE PERSONNEL CHANGES**

**OTHER BUSINESS:**

**EXECUTIVE SESSION-PERSONNEL**

Executive session for the exception relating to Personnel under KOMA

“ I, Bill Bergner move that the board and superintendent to recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 8:24 pm in the boardroom.”

“I,Chris Drake, seconded the motion.”

**ACTION :5/0**

**open Meeting: 8:24**

Jeremy Demuth moved for adjournment at 8:27 pm Michelle Ferbert seconded.

**ACTION: 5/0**

—  
Clerk, Board of Education #382

**EXECUTIVE  
SESSION**

**MOTION  
ADJOURN**