

Pratt USD 382

Board of Education

July 8, 2024

7:00 PM

Regular Meeting Agenda

I. Tour PHS Boiler Room & LMS @ 6:30.

II. Call to Order

The Board of Education of Pratt Unified School District 382 meeting in regular session on Monday, July 8, 2024 in the temporary Administrative Center at 227 S. Howard at 7:00 pm

Board members present:

- Bill Bergner
- Donna Hoener-Queal
- Chris Drake
- Michelle Ferbert: Absent
- Tim Barker
- Jeremy Demuth
- Jennifer Hopkins

Administration present:

- Tony Helfrich, Superintendent of Schools
- David Schmidt, Assistant Superintendent/Curriculum Director- Absent
- Antonia Villa, Assistant Superintendent/PAC Principal/Curriculum Director
- Steve Blankenship, Pratt High School Principal/Assistant Supt. of CTE
- David Swank, Pratt High School Assistant Principal/Athletic Director-Absent
- Stephanie Thompson, Liberty Middle School Principal-Absent
- Kirsten Blankenship, Southwest Elementary Principal-Absent
- Ryan Creadick, Southwest Elementary Assistant Principal-Absent
- David Inslee, Maintenance Director

III. Board Organization for 2024-25

		MOTION	SECOND	ACTION
a.	Appointment of board clerk and treasurer: Beth Shelden, Sheila Lunsford	Demuth	Hoener-Queal	6/0
b.	appointment of deputy board clerk: Meagan Householter (AI)	Hoener-Queal	Drake	6/0
c.	Official Meeting Dates and Time. (AI) (R-1)	Hopkins	Demuth	6/0

IV. Recognition of Guests:

No guests in attendance

V. Approval of Agenda (AI)

		MOTION	SECOND	ACTION
	Approval of July 8th 2024 Agenda	Demuth	Hopkins	6/0

VI. Approval of Minutes (AI)

		MOTION	SECOND	ACTION
	Approval of the minutes of the June 17, 2024 Budget Rebulishing Hearing /Regular Meeting. (AI)	Hoener-Queal	Demuth	6/0

VII. Approval of payment of bills, treasurer and financial reports. (AI)

		MOTION	SECOND	ACTION
	Approval of payment of bills, treasurer and financial reports 6/30/2024	Demuth	Hopkins	6/0

VIII. Reports. (IO)

a SCKSEC Report – Chris Drake

Starting negotiations

b Governmental Relations – Donna Queal

No new information

c Maintenance/Facility Report- David Inslee

- i Superior Fire: Required fire extinguisher inspections
- ii July 29th gym floors at LMS
- iii PHS parking lot LED lights need to be replaced. Looking for options.
- iv Keeping up with mowing.

d Asst Superintendent/Curriculum Report—David Schmidt

Absent

e Superintendent Report – Tony Helfrich

i Summer lunches:

Summer lunches served is down 400 lunches and that appears to be primarily due to smaller numbers on the city rec bus.

ii. Revenue Neutral Rate, LOB rate, & overall mill rate:

Information was given on revenue neutral rate, including an overview of the LOB, capital outlay, bond and interest, and overall mill rate.

iii. Budget Process & timeline:

If the revenue neutral is expected to be exceeded the budget process pushes to September for a budget hearing.

iv. Bond Project Update

The proposed calendar change for the PAC was discussed in order to give teachers and staff to set up classes and building operations once Simpson Construction turns over the building.

IX.	Appointments and Other Official Designations for 2024-25. (AI)	MOTION	SECOND	ACTION
	<i>Approve the designation of official depositories for 2024-25</i>	Hoener-Queal	Demuth	6/0

a. Designation of Depository.

i The Legacy Bank

- 1. General and all revolving
- 2. LMS and Southwest Activity
- 3. Bond and Interest

ii. The Peoples Bank

- 1. PHS Activity
- 2. McCaslin CD
- 3. Payroll

iii. First State Bank

- 1. Invested Funds

b.	Designate Official Publication for General Circulation. (AI)	MOTION	SECOND	ACTION
i.	Pratt Tribune	Hopkins	Hoener-Queal	6/0

c.	Other Appointments:	MOTION	SECOND	ACTION
	<i>The following appointments are recommended and may be acted on by one motion. (AI)</i>	Drake	Demuth	6/0

- Food Service Representative – Heather Van Slyke
- Hearing Officer for Free and Reduced Meals – Tony Helfrich
- Hearing Officer for Suspension and Expulsion – David Schmidt and Antonia Villa
- School Attorneys – KASB legal team
- District KPERs Agent – Meagan Householter
- District Truancy Officers – Building Principals for their attendance center.
- Freedom of Information Officer – Tony Helfrich
- Title VI, VII, IX and 504 (ADA) Coordinator-David Schmidt and Antonia Villa
- Title IX decision maker—Tony Helfrich
- Title IX investigator—Kirsten Blankenship
- Homeless Coordinator – Antonia Villa
- Asbestos Manager—David Inslee

d.	SCKSEC Representative	MOTION	SECOND	ACTION
	Chris Drake	Hopkins	Hoener-Queal	6/0

e.	Governmental Relations Representative	MOTION	SECOND	ACTION
	Donna Hoener-Queal	Drake	Demuth	6/0

X.	Rate Fees and Petty Cash: .	MOTION	SECOND	ACTION
	<i>The following adoptions are recommended and may be approved with one motion.</i>	Hoener-Queal	Demuth	6/0

a. Mileage Rate for Reimbursement (AI)

i. State rate set at .67 cents/mile

b. Establish Petty Cash and Activity Fund Limits (AI)

i. Southwest Elementary \$500 R-2 & R-10

ii. Pratt Academic Center \$500 R-2

iii. Liberty Middle School Inst. \$500 R-3

iv. LMS Activity \$1500 R-6 & R-11

v. Pratt High Instructional \$500 R-4

vi. PHS Activity \$1500 R-7 & R-12

vii. Central Office \$1500 R-5

XI.	New Fiscal Year Adoptions:	MOTION	SECOND	ACTION
	<i>The following adoptions are recommended and may be approved with one motion. (AI)</i>	Hoener-Queal	Demuth	6/0
a.	Adopt annual waiver of GAAP Resolution 24/25-8			
b.	Adopt Record Destruction Guidelines Resolution 24/25-9			
c.	Adopt Guidelines for Early Payment of Bills.			
d.	Adopt 1116 Hour Calendar			
e.	Adopt BOE policies Resolution 24/25-13			
f.	Adopt Home Rule Policy Resolution 24/25-14			
XII.	New Business			
1	BOE policy updates (KASB recommendations) first read. (IO)			
2	Action Item: USD 382 participation in Federal and Title programs for 24-25. (AI)	MOTION	SECOND	ACTION
	Approve participation in Federal and Title programs	Drake	Demuth	6/0
3	Action Item: Approve bus barn construction going to bid. (AI)	MOTION	SECOND	ACTION
	Approve Simpson Const. to begin official bidding process for bus barn under bond projects	Drake	Demuth	6/0
4	Action Item: 2024-25 calendar change. (AI)	MOTION	SECOND	ACTION
	Approve change to district calendar for the start of school for the Pratt Academic Center for August	Hoener-Queal	Hopkins	6/0
5	Substitute Pay Rate for 2024-25. (AI)	MOTION	SECOND	ACTION
	Approve the substitute pay rate at \$125/day	Demuth	Drake	6/0
XII.	Executive Session : Personnel	MOTION	SECOND	ACTION
	<i>EXECUTIVE SESSION FOR THE EXEPTION RELATING TO PERSONNEL UNDER KOMA</i>	Bergner	Drake	6/0
	<p>"I, Bill Bergner move that the board and superintendent recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 8:33 pm in the board room." I, Chris Drake second the motion."</p> <p><i>Steve Blankenship and Antonia Villa were invited to stay.</i></p> <p><i>Donna Hoener-Queal left meeting at 8:05 pm /Returned at 8:06 pm</i></p> <p>Open Meeting: 8:33 pm</p>			
	Executive Session : Negotiations	MOTION	SECOND	ACTION
	<i>EXECUTIVE SESSION FOR THE EXEPTION RELATING TO PERSONNEL UNDER KOMA</i>	Bergner	Demuth	6/0
	<p>"I, Bill Bergner move that the board and superintendent recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA adn that the open meeting shall resume at 8:48 pm in the board room." I, Jeremy Demuth second the motion."</p> <p><i>Steve Blankenship and Antonia Villa were invited to stay.</i></p> <p>Open Meeting: 8: 48pm</p>			
	Executive Session : Negotiations	MOTION	SECOND	ACTION
	<i>EXECUTIVE SESSION FOR THE EXEPTION RELATING TO PERSONNEL UNDER KOMA</i>	Bergner	Demuth	6/0
	<p>"I, Bill Bergner move that the board and superintendent recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA adn that the open meeting shall resume at 9:03 pm in the board room." I, Jeremy Demuth second the motion."</p> <p><i>Steve Blankenship and Antonia Villa were invited to stay.</i></p> <p>Open Meeting: 9:03 pm</p>			
	Executive Session : Negotiations	MOTION	SECOND	ACTION
	<i>EXECUTIVE SESSION FOR THE EXEPTION RELATING TO PERSONNEL UNDER KOMA</i>	Bergner	Demuth	6/0
	<p>"I, Bill Bergner move that the board and superintendent recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA adn that the open meeting shall resume at 9:13 pm in the board room." I, Jeremy Demuth second the motion."</p> <p><i>Steve Blankenship and Antonia Villa were invited to stay.</i></p> <p>Open Meeting: 9:13 pm</p>			
	Executive Session : Negotiations	MOTION	SECOND	ACTION
	<i>EXECUTIVE SESSION FOR THE EXEPTION RELATING TO PERSONNEL UNDER KOMA</i>	Bergner	Demuth	6/0

"I, Bill Bergner move that the board and superintendent recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 9:18 pm in the board room." I, Jeremy Demuth second the motion."

Steve Blankenship and Antonia Villa were invited to stay.

Open Meeting: 9:18 pm

Executive Session : Negotiations

EXECUTIVE SESSION FOR THE EXCEPTION RELATING TO PERSONNEL UNDER KOMA

MOTION	SECOND	ACTION
Bergner	Demuth	6/0

"I, Bill Bergner move that the board and superintendent recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 9:23 pm in the board room." I, Jeremy Demuth second the motion."

Open Meeting: 9:23 pm

Executive Session : Negotiations

EXECUTIVE SESSION FOR THE EXCEPTION RELATING TO PERSONNEL UNDER KOMA

MOTION	SECOND	ACTION
Bergner	Demuth	6/0

"I, Bill Bergner move that the board and superintendent recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 9:28 pm in the board room." I, Jeremy Demuth second the motion."

Open Meeting: 9:28 pm

Executive Session : Negotiations

EXECUTIVE SESSION FOR THE EXCEPTION RELATING TO PERSONNEL UNDER KOMA

MOTION	SECOND	ACTION
Bergner	Demuth	6/0

"I, Bill Bergner move that the board and superintendent recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 9:28 pm in the board room." I, Jeremy Demuth second the motion."

Open Meeting: 9:28 pm

Tony Helfrich left meeting.

Executive Session : Negotiations

EXECUTIVE SESSION FOR THE EXCEPTION RELATING TO PERSONNEL UNDER KOMA

MOTION	SECOND	ACTION
Bergner	Demuth	6/0

"I, Bill Bergner move that the board and superintendent recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 9:33 pm in the board room." I, Jeremy Demuth second the motion."

Tony Helfrich invited to join meeting

Open Meeting: 9:33 pm

<i>Michaela Duerson</i>	<i>PreK Para/SCKSEC Para</i>	<i>Returns to split position</i>
<i>Bailee Cronister</i>	<i>PreK BTB Tutor</i>	<i>Replaces open position</i>
<i>Katherine Jack</i>	<i>BTB Tutor</i>	<i>Replaces open position</i>
<i>Heath Sharp</i>	<i>PHS Robotics</i>	<i>Resignation</i>
<i>Richelle Haskin</i>	<i>PHS Assistant Volleyball Coach</i>	<i>Replaces Abby Lloyd</i>
<i>Josie Conkle</i>	<i>SW Title Para</i>	<i>Transfer</i>
<i>Josie Conkle</i>	<i>PAC 4th Grade ELA</i>	<i>Replaces Wendy Flesner</i>
<i>Hannah Gordon</i>	<i>BTB Secretary</i>	<i>Replaces Shauna Phye</i>
<i>Katie Stark</i>	<i>PreK Para</i>	<i>Moves to Full-Time</i>

XIV. Approval of personnel updates. (AI)

	MOTION	SECOND	ACTION
1	Approve personnel changes as listed.	Hoener-Queal	Demuth 6/0

2 Approval of general classified raise. (AI)

	MOTION	SECOND	ACTION
2	Approve a general classified pay increase per approval on evaluations of 4.%	Demuth	Drake 6/0

XV. Other:

Monday, August 10th at 8:00 am Back-to-School Breakfast and District Inservice at LMS Auditorium.

XVI. Adjournment. (AI)

	MOTION	SECOND	ACTION
	Adjourn meeting at	Demuth	Hoener-Queal 6/0

Beth A. Sheldon
Pratt USD No. 382 Board Clerk