

The Board of Education of Pratt Unified School District 382 met in regular session on Monday, July 10, 2023 in room 203 in the Administrative Center at 401 S. Hamilton. President Bill Bergner called the meeting to order at 7:00 p.m.

**REGULAR
SESSION**

Board members present:

**MEMBERS
PRESENT**

- Bill Bergner
- Donna Hoener-Queal -Absent
- Chris Drake. 7:04 pm
- Michelle Ferbert- Absent
- Tim Barker
- Jeremy Demuth
- Jennifer Hopkins

Administration present:

**OTHERS
ATTENDING**

- Tony Helfrich, Superintendent of Schools
- David Schmidt, Assistant Superintendent/Curriculum Director-Absent
- Steve Blankenship, Pratt High School Principal/Assistant Supt. of CTE- Absent
- David Swank, Pratt High School Assistant Principal/Athletic Director
- Stephanie Thompson, Liberty Middle School Principal- Absent
- Kirsten Blankenship, Southwest Elementary Principal- Absent
- Ryan Creadick, Southwest Elementary Principal- Absent
- David Inslee, Maintenance Director

Guests

No Guests

GUESTS

Jeremy Demuth moved and Jennifer Hopkins seconded to approve the appointment of board clerk and treasurer: Beth Shelden and Sheila Lunsford.

MOTION
APPOINT
CLERK & TREASURER

ACTION: 4/0

Jeremy Demuth moved and Jennifer Hopkins seconded to appoint Meagan Householter as deputy board clerk

MOTION
APPOINT
DEPUTY CLERK

ACTION: 4/0

Jennifer Demuth moved and Jennifer Hopkins seconded to approve Resolution 23/24-1 setting the official meetings for the second Monday of each month, beginning with the regular August meeting starting at 7:00 p.m. at 227 Howard Street.

MOTION
APPROVE
R 23/24-1

ACTION:4/0

Jermemy Demuth moved and Jennifer Hopkins seconded to approve the agenda with the addition of Ryan Schmidt to the personnel changes.

MOTION
APPROVE
AGENDA

ACTION:4/0

Jennifer Hopkins moved and Jeremy Demuth seconded to approve the minutes of the June 12, 2023 regular meeting

MOTION
APPROVE
MINUTES

ACTION:4/0

Chris Drake arrived at 7:04 pm

Jeremy Demuth moved and Jennifer Hopkins seconded to approve the payment of bills, treasurer and financial reports.

MOTION
APPROVE
FINANCIAL

ACTION:5/0

REPORTS

Chris Drake: Chris reported on the SCKSEC Board meeting. Discussion followed.

SCKSEC

Donna Hoener Queal- Absent

GOVT' REL

David Inslee-

FACILITIES

Grease Trap Clean out

Hobart quote on dishwasher repair

Waiting on Fire Marshall for Rehab

Dan's Safe and lock did work on Rehab locks

Sandifer replaced speakers at SW and strobe on fire alarm at the Rehab

Fiber going in a Rehab this week

Report from American Fire from Rehab.

Kruse Corporation assessed the refrigerator compressor and expansion valve.

David Schmidt: ABSENT

CURRICULUM

Tony Helfrich:

SUPT

- Summer Lunches
- Revenue Neutral Rate, LOB Rate, and overall Mill Rate
- Budget Process and Timeline

- Long Term Planning Update
- Bond Project Update
- Parking Lot Repair Options

Chris Drake moved and Jeremy Demuth seconded to designate the official depositories for 2023/24 as listed:

- 1) Legacy Bank
 - a) General and All Revolving
 - b) LMS and Southwest Activity
 - c) Bond and Interest

- 2) The Peoples Bank
 - a) PHS Activity
 - b) Pratt Elementary Memorial
 - c) McCaslin Savings and CD
 - d) Payroll

- 3) Fusion Bank
 - a) Invested Funds

MOTION
APPROVE
OFFICIAL
DEPOSITORIES

ACTION: 5 /0

Jennifer Hopkins moved and Jeremy Demuth seconded to designate the Pratt Tribune as the newspaper for official publications

MOTIONfo
APPROVE
OFFICIAL
PUBLICATIONS

ACTION: 5/0

Chris Drake moved and Jennifer Hopkins seconded make the following appointments as presented.

MOTION

- Food Service Representative:** Heather Van Slyke
- Hearing Officer for Free/Reduced Meals:** Tony Helfrich
- Hearing Officer for Suspension and Expulsion:** David Schmidt or Designee
- School Attorneys:** The KASB Legal Team
- District KPERS Agent:** Meagan Householter
- District Truancy Officers:** Building Principals for their attendance centers
- Freedom of Information Officer:** Tony Helfrich
- Title VI, VII, IX AND 504 (ADA) Coordinator:** David Schmidt or Designee
- Title IX Decision Maker:** Tony Helfrich

APPROVE
APPOINTMENTS

Title IX Investigator: Kirsten Blankenship

Homeless Coordinator: David Schmidt

Asbestos Manager: David Inslee

ACTION: 5/0

Jeremy Demuth moved and Jennifer Hopkins seconded to appoint Chris Drake as the USD 382 representative to the Special Education Coop Board Special Education Coop Board.

MOTION
SCKSEC REP.

ACTION: 5/0

Chris Drake moved and Jennifer Hoopkins seconded to appoint Donna Hoener- Queal as governmental relations representative.

MOTION
GOV'T
RELATIONS REP.

ACTION: 5/0

Jeremy Demuth moved and Chris Drake seconded to set the mileage reimbursement rate to match the state rate at \$0.655 per mile and to approve the resolutions establishing and setting limits to petty cash and activity funds as listed.

MOTION
APPROVE
MILEAGE/PC

Southwest Elementary School	\$500	R-2 and R-10
LMS Instructional	\$500	R-3
LMS Activity	\$1500	R-6 &R-11
Pratt High Instructional	\$500	R-4
PHS Activity	\$1500	R-7 & R-12
Central Office	\$1500	R-5

ACTION: 5/0

Jennifer Hopkins moved and Jeremyn Demuth seconded to approve the fiscal year adoptions as presented

MOTION
APPROVE
APPOINTMENTS

- Waiving the GAAP requirements 23/24-8
- Destruction of Records Guidelines 23/24-9
- Adopting Guidelines for Early Payment of Bills
- Adopting the 1116 Hour Calendar
- Adopting BOE Policies Resolution 23/24-13

Adopting Home Rule Policy

23/24-14

ACTION: 5/0

NEW BUSINESS

Chris Drake moved and Jeremy Demuth seconded to approve USD 382’s food service meal rates as presented.

MOTION
MEAL RATES

ACTION: 5/0

Jeremy Demuth moved and Chris Drake seconded to approve USD 382’s participation in Federal and Title Programs for 2023/24.

MOTION
FED./TITLE
PROGRAMS

ACTION: 5/0

Chris Drake moved and Jeremy Demuth seconded to approve the bid by Smiley Concrete for installing a concrete slab within the current boundaries east of the north LMS gym

MOTION
APPROVE
BID

ACTION: 5/0

Jennifer Hopkins moved and Chris Drake seconded to approve the bid by Pave the Way for repaving the Southwest West Playground Area.

MOTION
APPROVE
BID

ACTION: 5/0

Jeremy Demuth moved and Chris Drake seconded to approve the substitute pay rate at \$125/day.

MOTION
SUBSTITUTE
PAY RATE

ACTION: 5/0

FIRST READ FOR BOE POLICY UPDATES

EXECUTIVE SESSION-PERSONNEL

Executive session for the exception relating to Personnel under KOMA

**EXECUTIVE
SESSION**

“ I **Bill Bergner** move that the board and superintendent to recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 8:28 pm in the boardroom.”

“I, Jeremy Demuth seconded the motion.”

ACTION: 5/0

Open Meeting:8:28 pm

EXECUTIVE SESSION-PERSONNEL

Executive session for the exception relating to Personnel under KOMA

EXECUTIVE SESSION

“ I **Bill Bergner** move that the board and superintendent to recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 8:38 pm in the boardroom.”

“I, Jeremy Demuth seconded the motion.”

ACTION: 5/0

Open Meeting: 8:38 pm

EXECUTIVE SESSION-PERSONNEL

Executive session for the exception relating to Personnel under KOMA

EXECUTIVE SESSION

“ I **Bill Bergner** move that the board and superintendent to recess into executive session to discuss personnel pursuant to the non-elected personnel exception under KOMA and that the open meeting shall resume at 8:49 pm in the boardroom.”

“I, Jeremy Demuth, seconded the motion.”

ACTION: 5/0

Open Meeting: 8:49 pm

Melissa Hittle	LMS ELA Teacher	Resignation
Cherie Hasket	LMS ELA Teacher	New Hire
Brittany Slief	SW BTB Tutor	New Hire
Erika Householter	PHS Frog Shop Co-Sponsor	Resignation
Madison Stegman	PHS Frog Shop Co-Sponsor	New Hire
Stacy Johnson	Route Diver/Asst. Maintenance Director	New Hire
Linda Fletcher	Route Driver	Resignation
Jenna Zimmerman	Route Driver	New Hire
Jessica Rosenbaum	LMS Asst. Secretary	New Hire
Nathan Slief	PHS Custodian/Lunch Truck Driver	New Hire
Kenton Fletcher	Activity Driver	New Hire
Ryan Schmidt	LMS Basketball Coach	New Hire
Ryan Schmidt	LMS Football Coach	New Hire

Chris Drake moved and Jeremy Demuth seconded to approve personnel changes as listed

MOTION
APPROVE
PERSONNEL
CHANGES

ACTION: 5/0

Jeremy Demuth moved and Jeremy Demuth seconded to approve a general classified pay increase per approval on evaluations of 4.25%

MOTION
CLASSIFIED
PAY INCREASE

Action:5/0

Other Business:

Thursday, August 10th at 8:00 am Back to School Breakfast and District Inservice

in the LMS Auditorium.

Jennifer Hopkins moved for adjournment at 9:04 pm Jeremy Demuth seconded.

ACTION: 5/0

MOTION
ADJOURN

Clerk, Board of Education #382