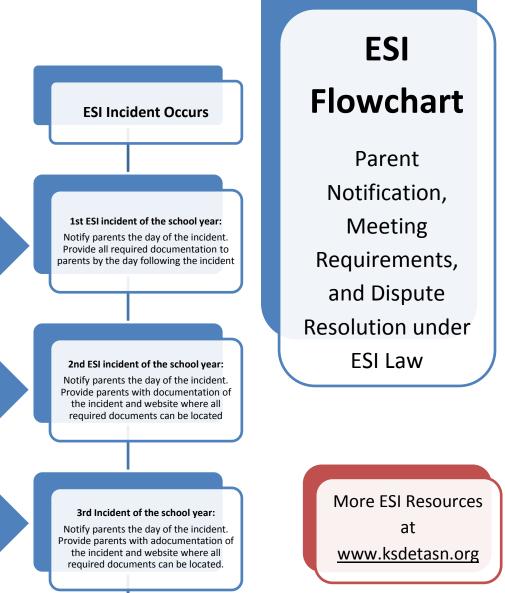


If parent believes ESI has been used in violation of ESI statute, State Board regulations, or the district's ESI policy, then within 30 days of any ESI incident the parent may file a complaint through the local dispute resolution process.

If the disagreement is not resolved at the local level, the parents may file a complaint through the state administrative review process. (Available no later than March 1, 2016.)



## 3rd Incident with Student who has IEP or 504 Plan:

Convene a meeting with IEP or 504 team within 10 days. Discuss the ESI incident, need for a functional behavioral analysis or conduct or amend the BIP

## 3rd Incident with Student who has no IEP or 504 plan:

Convene a meeting with parent and school personnel within 10 days. Consider the appropriateness of a referral for a special education evaulation or the need for a functional behavior analysis or BIP.

## All remaining ESI incidents:

Notify parents the day of the incident. Provide parents with documentation of the incident and website where all ESI documentation can be located.